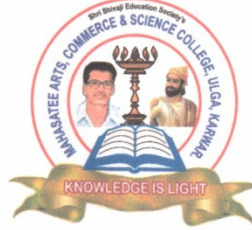


**SHIVAJI EDUCATION SOCIETY'S**



**MAHASATEE ARTS, COMMERCE AND SCIENCE COLLEGE,  
ULGA, KARWAR, UTTAR KANNADA – 581328.**

**KARNATAKA STATE.**

**RE-ACCREDITED AT B GRADE**

**ANNUAL QUALITY ASSURANCE REPORT  
SUBMITTED BY IQAC**

**FOR THE YEAR 2012-13**

## NAAC Institutional Quality Sustenance and Development Survey

online sent on

Exit this survey

16/10/13

1.

**NAAC**  
NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL**INSTRUCTIONS**

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

**IMPORTANT**

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of

## NAAC Institutional Quality Sustenance and Development Survey

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2.

**1. Kindly provide the details of the institution**

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

**2. NAAC Accreditation/ Reaccreditation Details**

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

**3. Institutional Status** **4. Contact Person Details**

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

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**Name of IQAC Co-ordinator**

Prof.P.G.Vernekar

**Email:**

premanandvernekar@



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3.

## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

**5. Number of academic programmes existing ( Enter a number; 0 for nil)**

Undergraduate (BA/B.Sc./B.Com etc.)	<input type="text" value="06"/>
Post Graduate (MA/M.Sc./M.Com etc.)	<input type="text" value="00"/>
Research Programmes (M.Phil/P.hD)	<input type="text" value="00"/>
Certificate Programmes	<input type="text" value="01"/>
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	<input type="text" value="00"/>
Other value added programmes	<input type="text" value="01"/>
Any other programme offered (Specify)	<input type="text" value="00"/>

**6. Details on Programme Development ( Enter a number; 0 for nil)**

New programmes added during the year	<input type="text" value="00"/>
New programmes designed	<input type="text" value="00"/>
Programmes under revision	<input type="text" value="00"/>
Interdepartmental collaborative programmes	<input type="text" value="00"/>
Inter institutional collaborative programmes	<input type="text" value="00"/>
Number of review committee recommendations implemented (Total)	<input type="text" value="00"/>
Number of NAAC peer team recommendations implemented	<input type="text" value="04"/>
Number of UGC/any other expert	<input type="text" value="01"/>

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committee  
recommendations  
implemented

Number of review committee

recommendation  
under  
implementation

Number of NAAC peer team

recommendations  
under  
implementation

Number of UGC/ any other expert

committee  
recommendations  
under  
implementation

### 7. Faculty Details ( Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes

Total faculty on rolls

Faculty added during the year

Faculty positions vacant

Faculty left during the year

Total number of visiting faculty

Total number of guest faculty

### 8. Qualification of Faculty

PhD and Above

MPhil

Masters

Any other (Specify)

### 9. Faculty qualification improvement

PhD awarded to existing faculty

MPhil awarded to existing faculty

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Any other degree  
awarded to existing  
faculty

**10. Administrative Staff Details ( Enter a number; 0 for nil)**

Administrative staff  
(total sanctioned)

Administrative staff  
(Actual strength)

Added during the  
year of reporting

Left during the year

Number of posts  
vacant

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

Technical Support  
Staff (Total  
sanctioned strength)

Technical Support  
Staff (Actual  
strength)

Added during the  
year

Left during the year

Number of posts  
vacant

## NAAC Institutional Quality Sustenance and Development Survey

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## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

**12. Establishment details**

Year of establishment of IQAC

DD	MM	YYYY
<input type="text" value="25"/>	<input type="text" value="07"/>	<input type="text" value="2005"/>

**13. Composition of IQAC ( Enter a number; 0 for nil)**

Number of IQAC members	<input type="text" value="11"/>
Number of Alumni in IQAC	<input type="text" value="01"/>
Number of Students in IQAC	<input type="text" value="01"/>
Number of Faculty in IQAC	<input type="text" value="07"/>
Number of Administrative Staff in IQAC	<input type="text" value="01"/>
Number of Technical Staff in IQAC	<input type="text" value="00"/>
Number of Management Representatives	<input type="text" value="01"/>
Number of External experts in IQAC	<input type="text" value="00"/>



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Number of any other stakeholder and community representatives

#### 14. IQAC Meetings

Number of IQAC meetings held during the year

#### 15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

#### 16. IQAC Plans for Development ( Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed

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Number of community extension programmes proposed

02

Any other programmes proposed (Specify)

00

**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

Number of academic programmes implemented

00

Number of value added programmes implemented

01

Number of skill oriented programmes implemented

01

Number of faculty competency and development programmes implemented

01

Number of other staff development programmes implemented

01

Number of student mentoring programmes implemented

03

Number of co-curricular activities implemented

04

Number of inter departmental cooperative programs implemented

00

Number of community extension programmes implemented

01

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Any other programmes suggested that are implemented (Specify)

00

**18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)**

Number of seminars/ conferences/ workshops organized by IQAC within the institution

02

Number of participants from the institution

100

Number of participants from outside

12

Number of external experts invited

07

Number of external conferences/seminars/ workshops on institutional quality attended

00

Number of events conducted with IQACs of other institutions as collaborative programmes

00

**19. Did IQAC receive any funding from UGC during the year ?**

Yes

No

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC

00

Amount Received from any other source including the college management

00

**21. Any significant contribution made by IQAC on quality enhancement during**

**current year (Please provide details in bullet format)**

- \*Regularity of students ▲
- \*Completion of syllabus ▼
- \*Conducting of tests,tutorials,seminars

## NAAC Institutional Quality Sustenance and Development Survey

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5.

**SECTION III**

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

Number of new academic programmes developed or designed by faculty	<input type="text" value="0"/>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<input type="text" value="0"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="0"/>
Number of active teaching days during the current academic year	<input type="text" value="199"/>
Average percentage of attendance of students	<input type="text" value="75"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="33"/>
Number of self financed programmes offered	<input type="text" value="0"/>
Number of aided programmes offered	<input type="text" value="06"/>
Number of programmes discontinued during the year	<input type="text" value="0"/>

**23. Whether any systematic student feedback mechanism is in place ?****24. Feedback Details (If answer to Question 20 is Yes)**

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Percentage of  
courses where  
student feedback is  
taken

100

**25. Is feedback for improvement provided to the faculty?**

Yes ▾

**26. Faculty Research, Projects, and Publication details for the year**

Number of major research  
projects undertaken during  
the year

0

Number of minor research  
projects undertaken during  
the year

02

Number of major ongoing  
projects

0

Number of minor ongoing  
projects

05

Number of major projects  
completed

0

Number of minor projects  
completed

01

Number of major project  
proposals submitted for  
external funding

0

Number of minor project  
proposals submitted for  
external funding

0

Number of research  
publications in peer  
reviewed journals

0

Number of research  
publications in  
international peer reviewed  
journals

0

Number of research  
publications in national  
peer reviewed journals

0

Number of research  
papers accepted for  
publication in international  
peer reviewed journals

0

Number of research  
papers accepted for

0

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publication in national  
peer reviewed journals

Average of impact factor of  
publications reported

0

Number of books  
published

0

Number of edited books  
published

0

Number of books (single  
authored) published

0

Number of books  
(coauthored) published

0

Numbers of conferences  
attended by faculty

06

Number of international  
conferences attended

01

Number of national  
conferences attended

05

Number of papers  
presented in conferences

02

Number of papers  
presented in international  
conferences

0

Number of papers  
presented in national  
conferences

02

Number of conferences  
organized by the  
institution

0

Number of faculty acted  
as experts resource  
persons

0

Number of faculty acted  
as experts resource  
persons - international

0

Number of faculty acted  
as experts resource  
persons- national

0

Number of collaborations  
with international  
institutions

0

Number of collaborations  
with national institutions

0

Number of linkages  
created during the year

0

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Total budget for research for current year as a percentage of total institution budget	<input type="text" value="19"/>
Amount of external research funding received in the year	<input type="text" value="167500"/>
Number of patents received in the year	<input type="text" value="0"/>
Number of patents applied for in the year	<input type="text" value="0"/>
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	<input type="text" value="0"/>
Number of PhDs awarded during the year	<input type="text" value="0"/>
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	<input type="text" value="0"/>





## NAAC Institutional Quality Sustenance and Development Survey

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6.

## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution.

This includes student activities, mentoring, and opportunities for development and inclusive practices.

**27. Student Details and Support Mechanisms**

The total intake of students for various courses (Sanctioned)	<input type="text" value="340"/>
Actual enrollment during the year	<input type="text" value="175"/>
Student dropout percentage during the year	<input type="text" value="4"/>
Success percentage in the final examination across the courses	<input type="text" value="100"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="23"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="0"/>
Number of students admitted to institutions abroad	<input type="text" value="0"/>
Number of students qualified in UGC NET/ SET	<input type="text" value="0"/>
Number of students qualified GATE/ CAT/ other examination	<input type="text" value="0"/>

**28. Does student support mechanism exist for coaching for competitive examinations?**

No ▾

**29. Student participation, if response is yes to Qn. 27**

Number of students participated

**30. Does student counselling and guidance service exist ?**

Yes ▾

**31. Student participation, if answer to Qn. 29 is yes**

Number of students participated

**32. Career Guidance**

Number of career guidance programmes organized

Percentage of students participated in career guidance programmes

**33. Is there provision for campus placement?**

Yes ▾

**34. If yes to Qn. 32**

Number of students participated in campus selection programmes

Number of students selected for placement during the year

**35. Does gender sensitization program exist ?**

**36. If Answer is Yes to Qn 34**Number of  
programmes  
organized**37. Student activities**Number of students  
participated in  
external cultural  
eventsNumber of prizes  
won by students in  
external cultural  
eventsNumber of cultural  
events conducted by  
the institute for the  
studentsNumber of students  
participated in  
international sports  
and games eventsNumber of students  
participated in  
national level sports  
and games eventsNumber of students  
participated in state  
level sports and  
games eventsNumber of students  
participated in  
university level  
sports and games  
eventsNumber of prizes  
won by students in  
international sports  
and games eventsNumber of prizes  
won by students in  
national level sports  
and games events

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Number of prizes won by students in state level sports and games events

Number of prizes won by students in university level sports and games events

Number of sports and games events conducted by the institute for the students

### 38. Composition of students

Percentage of Scheduled Caste

Percentage of Scheduled Tribe

Percentage of other backward communities

Percentage of women students

Percentage of physically challenged

Percentage of rural students

Percentage of urban students

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable

national/international  
acheivements/recognition

#### 40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives



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7.

## SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

Yes

No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

Yes

No

**43. Whether benchmarking is created for institutional quality management efforts ?**

Yes

No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

\*Compulsion of seminar for commerce students ▲  
\*Compulsion of research project for final year science students ▼

**45. Is a Management Information System (MIS) in place ?**

Yes

No

**46. If answer to question 44 is Yes, please provide details of MIS applied to**  
**1. Administrative procedures including finance**

**2. Student admission****3. Student records****4. Evaluation and examination procedures****5. Research administration****6. Others****(enter the respective details corresponding to the serial numbers)**

- |  |   |
|--|---|
| 1. All administrative activities are supervised and sanctioned by the management | ▲ |
| 2. Admission to poor/rural and backward students                                 | ▼ |

**47. Existence of learning resource management**

Yes

No

e-database in library

ICT and smartclass  
roome-learning sources  
(e-Books, e-  
Journals)Production of  
teaching modulesInteractive learning  
facilities**48. Internal resource mobilization : Kindly provide the amount contributed**

Research	<input type="text" value="0"/>
Consultancy and training	<input type="text" value="0"/>
Student contribution	<input type="text" value="0"/>
Alumni contribution	<input type="text" value="7000"/>
Wellwishers	<input type="text" value="5000"/>

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	<input type="text" value="70600"/>
Amount spent for student welfare	<input type="text" value="0"/>
Amount spent for staff welfare	<input type="text" value="0"/>

**50. Is delegation of authority practiced**

Yes

No

**51. Does grievance redressal cell exist ?**

Yes

No

Faculty

Students

Staff

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of grievances received

01

Number of grievances resolved

01

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of grievances received

02

Number of grievances resolved

02

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of grievances received

01

Number of grievances resolved

01

**55. Has the institution conducted any SWOT analysis during the year**

Yes

No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External



**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

\*Experienced teachers  
\*Good Infrastructure  
\*Campus is rich in bio-diversity

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

\*Rural and backward area  
\*No PG course  
\*Limited transportation system

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

\*Enough opportunity of employment in corporate sector  
\*Opportunity to start agro based industries

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

\*Low population in the locality  
\*Growth in Urbanization

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

\*Increase in employment opportunity of the student  
\*Upliftment of rural community

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

\*Enhancement of quality in education  
\* Infrastructural development